

NATIONAL CATHOLIC SOCIETY OF FORESTERS

320 S. School Street – Mount Prospect, IL 60056-3334 – 1.800.344.6273 – www.ncsf.com

COURT GRANT APPLICATION

Each court may apply for \$125 of additional funding. **Applications should be submitted to the Home Office 60 days prior to event or the date funds are needed.** Grants are not guaranteed. Each application will be reviewed by the Outreach and Engagement Department. Limit 1 grant annually per court.

Today's Date: _____ Date of Planned Event: _____

Court Name and Number: _____

City: _____ State: _____

Contact Person: _____ Phone #: () _____

1) DESCRIPTION OF THE FUNDRAISER / PROJECT:

Our court plans to:

Place and address of the project:

Event date: _____ Event time: _____ Attendance fee? _____

2) PROMOTION AND AWARENESS: *See press release information in step 3 below.*

PLEASE CHECK ONE:

- Court Promotes Event:** Publicize in your parish bulletin, school newsletter, and anywhere in your community that will raise awareness for your event and cause. All communication regarding the event must be approved by the Home Office, so **please send us a sample with THIS application 60 DAYS before the event.**

Remember to include our full name:

"National Catholic Society of Foresters – Life Insurance, Annuities, Member Benefits"

- Home Office Promotes Event:** We will send up to 50 flyers (1/2 sheets = 100), if you require more we will send a master for you to run the extra copies.

Do you need flyers? _____ How many? _____

Use: Bulletin Stuffer/Mailer (1/2 sheet – 8.5" x 5.5) Hand-out (8.5" x 11") Hang (11" x 17")

Other: _____

Additional information for the flyer; please use blank sheet if you need more space:

3) PRESS RELEASE: *Please complete this section for your local press releases.*

Local newspaper name for your press release, please include their e-mail address or website:

Court member's name and phone number for contact information to be printed with your press release:

4) OFFICER SIGNATURE:

ONE OFFICER SIGNATURE REQUIRED:

POSITION

PRINT NAME

SIGNATURE

EMAIL

PHONE

DATE

HOME OFFICE USE:

App No: # _____ Approval given by: _____ Date: _____