

2018 ANNUAL REPORT OF COURT ACTIVITY

PLEASE COMPLETE AND RETURN THIS FORM BY FEBRUARY 15, 2019.

Court Name and Number: _____

City: _____ **State:** _____

Please use this report to provide the number of events held and hours given by your members at meetings, court sponsored activities. Individual members who volunteer on behalf of the Society can be included in your total hours only. These statistics are required – they are necessary to maintain a not-for-profit status.

MEETINGS

In this section we are referring to fraternal meetings, not fundraisers or charitable acts.

EVENTS: Report the number of events your court hosted that were educational, spiritual or business meetings. This includes any meeting where two or more members were in attendance.
Monthly meetings, planning meetings, Lenten services, membership drives.

MEMBERS: Report the number of members at the meeting.

HOURS: Count each member’s hours individually.

DISBURSEMENTS: Report all funds used from your treasury to support and maintain the court. Include postage, hall rental, office supplies, the cost associated with refreshments for the meetings, advertisement of events, entertainment, etc.

	# OF MEETINGS?	# MEMBERS AT MEETING?	# HOURS OF MEETING?	DISBURSEMENTS (FUNDS PAID OUT)
Annual Election				
Regular Meeting				
Diocesan Association Meeting				
Member Recognition				
Membership Drives				
Other:				
Other:				
Other:				
Other:				
Other:				
TOTAL:				

COMMUNITY ACTIVITY

EVENTS: Report the number of events your court has sponsored or helped to sponsor, which assist the needy or improves the community at large.

Fundraisers could include bake sales, pancake breakfast, rummage sale, etc.
Charitable acts could be clothing drives, food collections, blood drives, etc.

MEMBERS: - Report the number of members and volunteers that planned the event.
 - Report the number of members and volunteers that worked at the event.

HOURS: - Hours to Plan: count each member's and volunteer's hours individually.
 - Hours of Event: count each member's and volunteer's hours individually.

DISBURSEMENTS:

Report the total amount of money spent from your treasury to assist the needy or to improve your local community. You may *not* include matching funds from the Home Office. Only funds raised by the court and used for charitable contributions may be included.

	# OF EVENTS?	# MEMBERS TO PLAN?	# HOURS TO PLAN?	# MEMBERS AT EVENT?	# HOURS OF EVENT?	DISBURSEMENTS (FUNDS PAID OUT)
National Project: Alzheimer's Support						
Parish Picnics						
Hearts and Hands						
Junior Activities						
Join Hands Day						
Make a Difference Day						
Group Trip						
Other:						
Other:						
TOTAL:						

Comments/suggestions regarding court activities:

ONE OFFICER SIGNATURE REQUIRED:

 POSITION PRINT NAME SIGNATURE

 EMAIL PHONE DATE

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